



BYRON P. DECOTEAU, JR.
DIRECTOR

AGENDA
STATE CIVIL SERVICE COMMISSION
GENERAL BUSINESS MEETING
WEDNESDAY, NOVEMBER 2, 2016
9:00 A.M.

(LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)

- Roll Call

 - Opportunity for Public Comment (No Attachment)
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- 1) Request of the Louisiana Department of Health-Office of Behavioral Health for authority under the provisions of State Civil Service Rule 4.1(d)1, for an additional 1245 hours to be worked within the 12-month appointment period for sixty-five (65) Program Assistants, effective November 2, 2016. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 2) Request of the Department of Public Safety and Corrections – Corrections Services to exempt from the classified service, one (1) Teach Professional position, in accordance with State Civil Service Rule 4.1(d)2, effective November 2, 2016 through March 3, 2019. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 3) Request of the East Baton Rouge Parish Housing Authority to extend authority to exempt from the classified service, one (1) Director position in accordance with State Civil Service Rule 4.1(d)2, effective November 2, 2016 through November 1, 2020. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 4) Request of Louisiana State Employees’ Retirement System to extend authority to exempt from the classified service, seven (7) positions, in accordance with State Civil Service Rule 4.1(d)2, effective November 2, 2016 with no expiration. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 5) Request of the Department of Culture, Recreation and Tourism to establish a Dual Career Ladder policy, in accordance with State Civil Service Rule 5.9, effective November 2, 2016. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 6) Request of the Louisiana State Employees’ Retirement System to amend its Rewards and Recognition policy in accordance with SCS Rule 6.16.1, effective November 2, 2016. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 7) Request of Imperial Calcasieu Human Services Authority to establish a Rewards and Recognition policy, in accordance with State Civil Service Rule 6.16.1, effective November 2, 2016. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

- 8) Request of Jonesboro Housing Authority to establish an Optional Pay policy, in accordance with State Civil Service Rule 6.16.2, effective November 2, 2016. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 9) Request of the Department of Public Safety to amend its Perquisite policy in accordance with State Civil Service Rule 6.3.1, effective November 2, 2016. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 10) Consideration of the Minutes of the Commission Meeting held on October 5, 2016.
- 11) Monthly Contract Review Report
- 12) Report on Evaluation Reports Issued
Human Resources Evaluation Reports:
 - Louisiana Department of Wildlife and Fisheries
 - Louisiana Tech University
 - Northwest Louisiana War Veterans' Home
 - Louisiana Department of Agriculture and Forestry(Appearance by Melinda Robert of the Department of State Civil Service.)
- 13) Request of the Department of Public Safety, Office of State Fire Marshal to amend its Special Entrance Rate policy for State Fire Marshal enforcement positions, in accordance with State Civil Service Rule 6.5(b), effective November 2, 2016. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 14) Request of the Department of Public Safety, Office of State Fire Marshal to exempt from the classified service, one (1) State Fire Marshal Critical Assets Manager position in accordance with State Civil Service Rule 4.1(d)2, effective December 1, 2016 through November 30, 2020. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 15) Request of the Department of Public Safety, Office of State Fire Marshal to exempt from the classified service, one (1) State Fire Marshal Deputy Chief Special Services and Support position in accordance with State Civil Service Rule 4.1(d)2, effective December 1, 2016 through November 30, 2020. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 16) Request of the Department of Public Safety, Office of State Fire Marshal to exempt from the classified service, one (1) State Fire Marshal Deputy Chief Enforcement Field Operations position in accordance with State Civil Service Rule 4.1(d)2, effective December 1, 2016 through November 30, 2020. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 17) Request of Louisiana Department of Economic Development to extend authority to exempt from the classified service, forty-two (42) Special Project Officer positions, in accordance with State Civil Service Rule 4.1(d)2, effective December 15, 2016 through December 14, 2020. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

- 18) Request of the Port of New Orleans to establish a Dual Career Ladder policy for the Information Technology Management Consultant 2 – DCL, in accordance with State Civil Service Rule 5.9, effective November 2, 2016. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
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- Director's Report
 - Ban the Box Discussion
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- **Consideration of a motion to *recess/adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals. (All Commissioners to verbally vote.)**
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- **Presentation from State Civil Service Director to the Commission on the findings of the State Classified Employee Compensation Study Group.**
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