



BYRON P. DECOTEAU, JR.
DIRECTOR

AGENDA
STATE CIVIL SERVICE COMMISSION
GENERAL BUSINESS MEETING
WEDNESDAY, MAY 3, 2017
9:00 A.M.

(LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)

- Roll Call

 - Opportunity for Public Comment (No Attachment)
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- 1) Resolution to express gratitude and appreciation to all state classified employees for their outstanding service to the citizens of Louisiana.

 - 2) Public Hearing to consider adopting proposed Civil Service Rule 22.4.1. (Details contained in General Circular No. 2017-009)

 - 3) Request of the Louisiana State Racing Commission to extend the authority to exempt from the classified service, five (5) positions, in accordance with State Civil Service Rule 4.1(d)2, effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 4) Request of the Port of New Orleans to exempt from the classified service, one (1) Port General Agent position, in accordance with State Civil Service Rule 4.1(d)2, effective May 3, 2017 through May 2, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 5) Request of the Department of Insurance to exempt from the classified service, one (1) Liaison Officer position, in accordance with State Civil Service Rule 4.1(d)2, effective May 3, 2017 through May 2, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 6) Consideration of the following requests to amend Optional Pay policies in accordance with State Civil Service Rule 6.16.2, effective April 2, 2017:
 - a. Southeast Louisiana Flood Protection Authority – West
 - b. Louisiana Tech University

 - 7) Request of the Division of Administration for an extension of a job appointment for Bradford Smith, Business Analytics Specialist in accordance with State Civil Service Rule 23.5(a), to be effective July 1, 2017 through June 30, 2018. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

 - 8) Request of the Louisiana Department of Wildlife and Fisheries for an extension of a job appointment for Anthony Jennings, Maintenance Repairer 2 in accordance with State Civil Service Rule 23.5(a), to be effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

- 9) Request of the Louisiana Department of Wildlife and Fisheries for an extension of a job appointment for Sandra Stewart, Administrative Coordinator 4 in accordance with State Civil Service Rule 23.5(a), to be effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 10) ***WITHDRAWN***
- 11) Request of the Office of Citizens with Developmental Disabilities for an extension of a job appointment for Keith Bailey, Program Monitor - DHH in accordance with State Civil Service Rule 23.5(a), to be effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 12) Request of the Office of Citizens with Developmental Disabilities for an extension of a job appointment for Faimon Roberts, Program Manager 1-B - DHH in accordance with State Civil Service Rule 23.5(a), to be effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 13) Request of the Office of Citizens with Developmental Disabilities for an extension of a job appointment for Krista Tipton, Program Monitor - DHH in accordance with State Civil Service Rule 23.5(a), to be effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 14) Consideration of the Minutes of the Commission Meeting held on April 5, 2017.
- 15) Monthly Contract Review Report
- 16) Report on Evaluation Reports Issued
Human Resources Evaluation Reports:
 - David Wade Correctional Center
 - Louisiana Correctional Institute for Women(Appearance by Melinda Robert of the Department of State Civil Service.)
- 17) Request of the Northeast Delta Human Service Authority for an Individual Pay Adjustment in the amount of \$.20 per hour for Jasmine Singleton, Social Worker 4, in accordance with State Civil Service Rule 6.16(c), effective May 3, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 18) Request of the Department of Public Safety, Office of State Police, DPS Police, Capitol Detail for authority under the provisions of State Civil Service Rule 23.6(a), for an additional 100 hours to be worked within the 12-month appointment period for Shelvin Ambrose and Jack Lee, Classified WAE Police Officer 3-A positions, effective May 3, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 19) Request of the Louisiana State Board of Medical Examiners to retroactively pay performance adjustments withheld by an approved layoff avoidance measure under the provisions of State Civil Service Rule 17.6, to be dispersed June 30, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 20) Request of the Port of New Orleans to exempt from the classified service, one (1) Port General Agent position, in accordance with State Civil Service Rule 4.1(d)2, effective May 3, 2017 through May 2, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

- 21) Request of the New Orleans City Park to extend authority to exempt from the classified service, one hundred thirty-four (134) positions and request authority to exempt from the classified service, thirteen (13) new positions in accordance with State Civil Service Rule 4.1(d)2, effective July 1, 2017 through June 2, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 22) Request of Nunez Community College to establish a Crisis Leave Pool policy in accordance with State Civil Service Rule 11.34. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

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- Director's Report

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- **Consideration of a motion to *recess/adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals. (All Commissioners to verbally vote.)**
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