



AGENDA
STATE CIVIL SERVICE COMMISSION
GENERAL BUSINESS MEETING
WEDNESDAY, SEPTEMBER 6, 2017
9:00 A.M.

BYRON P. DECOTEAU, JR.
DIRECTOR

(LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)

- Roll Call
 - Opportunity for Public Comment (No Attachment)
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- 1) Public Hearing to Consider Proposed Changes to Chapters 10, 15 and 17 of the Civil Service Rules. (Details contained in General Circular No. 2017-029.)
 - 2) Request of State Civil Service to ratify the Director's interim approval for authority under the provisions of State Civil Service Rule 4.1(d)1, to reappoint twenty-five (25) incumbents who exceeded the 1245 hour limit at the Louisiana Department of Health-Office of Behavioral Health effective August 17, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
 - 3) Request of the Lake Charles Harbor & Terminal District to extend the authority to exempt from the classified service, one (1) Executive Assistant position, in accordance with State Civil Service Rule 4.1(d)2, effective October 2, 2017 through October 1, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
 - 4) Request of the Port of New Orleans to exempt from the classified service three (3) positions in accordance with State Civil Service Rule 4.1(d)2, effective September 6, 2017 through September 5, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
 - 5) Request of the Florida Parishes Human Services Authority to establish a Rewards and Recognition Policy in accordance with SCS Rule 6.16.1, effective September 6, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
 - 6) Request of the Northeast Delta Human Services Authority to establish an Optional Pay policy in accordance with SCS Rule 6.16.2, effective September 6, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
 - 7) Request of the Louisiana Office of Student Financial Assistance (LOSFA) to establish a Pay for Employees at Range Maximum policy in accordance with SCS Rule 6.16(g), effective September 6, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
 - 8) Request of the Lafourche Basin Levee District to establish a Pay for Employees at Range Maximum policy in accordance with SCS Rule 6.16(g), effective September 6, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

- 9) Request of River Parishes Community College for an exception to State Civil Service Rule 17.6, in accordance with State Civil Service Rule 17.3, to grant Performance Adjustments via a lump sum payment, effective September 8, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 10) Request of the Port of New Orleans, in accordance with State Civil Service Rules 21.8(b) and 21.9(d), to pay non-exempt and exempt personnel at the time and one-half rate for State Overtime as part of their Disaster Overtime Compensation Policy, effective September 2, 2017 through September 1, 2019. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 11) Consideration of the Minutes of the Commission Meeting held on July 12, 2017.
- 12) Monthly Contract Review Report
- 13) Report on Evaluation Reports Issued
Human Resources Evaluation Reports:
 - LSU-Alexandria
 - Sabine River Authority
 - Florida Parishes Human Services Authority
 - Louisiana Secretary of State
 - Villa Feliciana Medical Complex
 - Louisiana Economic Development(Appearance by Melinda Robert of the Department of State Civil Service.)
- 14) Request of the Department of Environmental Quality to amend its Crisis Leave Pool policy in accordance with State Civil Service Rule 11.34, effective September 6, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 15) Request of Southern University at New Orleans to establish Special Entrance Rates for Police Officers and Custodians in accordance with State Civil Service Rule 6.5(b), effective September 6, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 16) Request of the Department of Natural Resources for an Individual Pay Adjustment in the amount of \$328.80 bi-weekly for Steven Giambrone, Environmental Division Administrator, effective September 6, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 17) Request of the Department of State Civil Service to ratify the Director's interim approval for authority under the provisions of State Civil Service Rule 6.5(b), to establish Special Entrance Rates for all job titles for Allen Correctional Center, effective August 14, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 18) Discussion by State Civil Service staff concerning Premium Pay for recruitment and retention as it relates to Compensation Redesign. (No Attachment)
- 19) Request of the South Central Louisiana Human Services Authority for ongoing authority to exempt from the classified service one (1) Specialist position, in accordance with State Civil Service Rule 4.1(d)2, effective September 6, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

- 20) Request of the Department of State – Secretary of State authority to exempt from the classified service one (1) Deputy Commissioner from the classified service, in accordance with State Civil Service Rule 4.1(d)2, effective September 6, 2017 through September 5, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)
- 21) Request of the Louisiana Department of Health – Office of Behavioral Health – Eastern Louisiana Mental Health System to establish a Premium Pay policy in accordance with State Civil Service Rule 6.16(a), effective September 6, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.)

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- Director's Report

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- **Consideration of a motion to *recess/adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals and to discuss potential litigation. (All Commissioners to verbally vote.)**
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